



Town of Mammoth Lakes

P.O. Box 1609

Mammoth Lakes, CA, 93546

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Website: www.Townofmammothlakes.ca.gov

Town e-News: May 10, 2019

Town Announcements

Save The Date: Town Clean-Up Day is Saturday, June 8!

Take pride in your neighborhood and volunteer to help clean-up Your Town on Saturday, June 8.

Beginning at 8:00 a.m., drop off your trash, recycling, or green waste at the TOWN CLEAN-UP DAY STATIONS conveniently located throughout town. Stations are located at the Community Center (1000 Forest Trail), Sierra Valley Sites (407 Manzanita), and the Mammoth Disposal Transfer Station (59 Commerce Drive).

Please note: large bulky items (refrigerators, mattresses, etc.), metal items, hazardous household items, or e-waste (TV's & electronics) must be taken to the Mammoth Disposal Transfer Station at 59 Commerce Drive.

Complimentary orange trash bags will be available from Monday, May 20 (max. 5/person) from the following locations:

- Town Offices – Minaret Village Mall above Giovanni's (437 Old Mammoth Road, Ste. 230)
- Mammoth Lakes Welcome Center (SR 203 / Main Street)
- Mammoth Disposal Transfer Station (59 Commerce Drive)

The Town encourages property owners, renters, community groups, local non-profit organizations, and homeowner associations to engage their constituents and pitch in to clean-up their neighborhood on Saturday, June 8.

For additional information about Town Clean-Up Day, or to volunteer please contact Sherine Sanders at (760) 965-3636.

The Town thanks you in advance for taking pride in Your community and we will see you on Saturday, June 8 for Town Clean-Up Day.

A bag a person really helps!

April 17, 2019 Town Council Action Highlights

- Town Council held a workshop on the **Draft General Plan Housing and Safety Element Updates**. California State law (Government Code Section 65300) requires that each city prepare and adopt a comprehensive, long-term General Plan for its future development. State law permits cities to include optional elements in their General Plans, beyond the seven mandated elements, thereby providing local governments with the flexibility to address the specific needs and unique character of their jurisdiction.

The General Plan is the fundamental policy document of the Town of Mammoth Lakes. It provides the framework for management and utilization of the City's

physical, economic and human resources. By providing a basis for rational decision-making, this document guides civic decisions regarding land use, the design and/or character of buildings and open spaces, the conservation of existing housing and the provision of new dwelling units, the provision of infrastructure and public services, the protection of environmental resources, the allocation of fiscal resources, and the protection of residents from natural and human-caused hazards. The State of California requires updates to the General Plan Housing Element on a periodic basis. The Town of Mammoth Lakes is starting an eight-year planning cycle which will continue through 2027. This Housing Element update triggers State mandated updates to the General Plan Safety Element. The Resilient Mammoth Lakes project includes updates to both Elements of the General Plan.

- Town Council accepted the 2019 **Youth Sports Funding recommendations** from the Recreation Commission as listed below. The Town of Mammoth Lakes annually awards funds to supplement organized, non-profit and self-sustaining youth sports programs that may be in need of additional funding to provide enhanced programming or to foster greater participation from low-income residents. The funding awards are as follows:

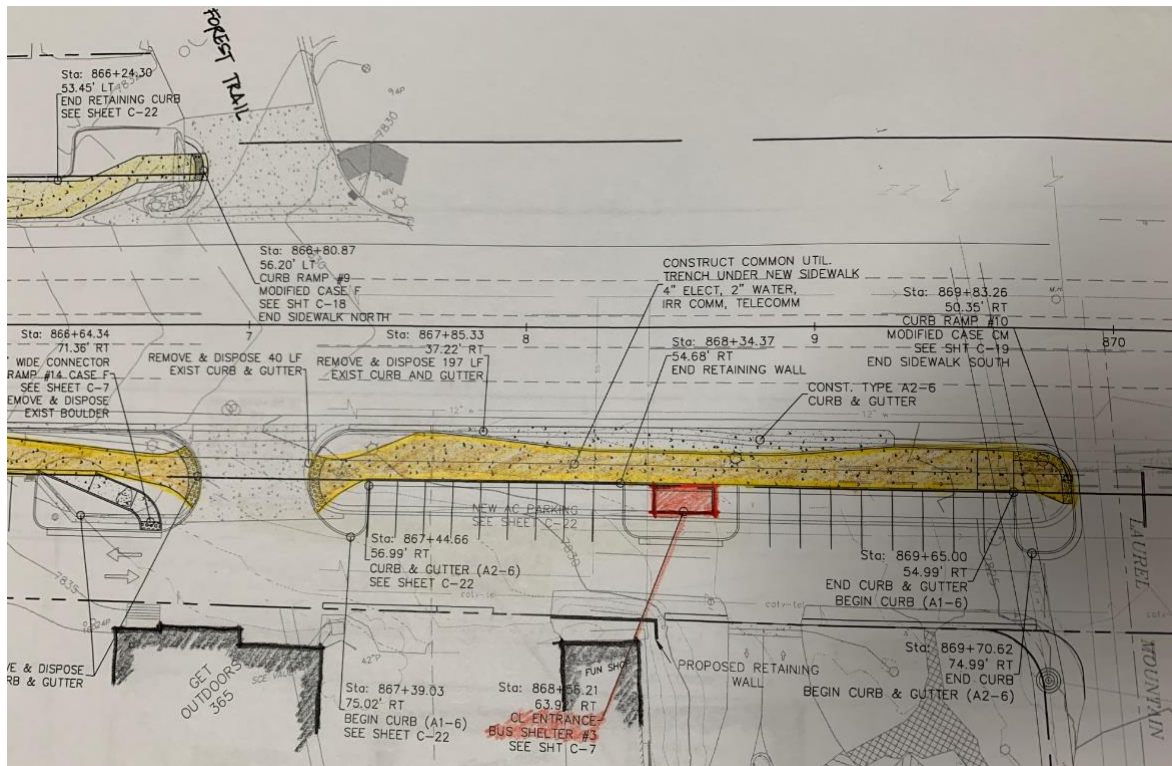
○ Mammoth AYSO	\$12,000
○ Disabled Sports Eastern Sierra	\$1,000
○ Eastern Sierra Nordic Ski Association	\$3,000
○ Mammoth Lakes Swim Team	\$5,000
○ Mammoth Club Volleyball	\$2,000
○ Mammoth Track Club	\$1,000
○ Mammoth Youth Hockey	\$2,250
○ Mono County Little League	\$5,000
○ MUSD Husky Club	\$6,000

- Town Council awarded a contract to PlayCore Wisconsin, Inc., d/b/a GameTime C/O Great Western Recreation, LLC for the **Whitmore Pool Phase Two Improvement Project** in the amount of \$21,821.01. This contract addresses the remaining items identified as immediate/first year repairs and in general includes the installation of a chemical controller for the Kiddie pool, the installation of two (2) BECSysRCM remote communication modules, a chemical feed pump and circulation pump for the kiddie pool and one (1) Hi-flow meter for the main pool. Funds for the project were derived from the \$300,000 Deferred Maintenance allocation in 2017, and most recently on October 3, 2018, the additional allocation of \$100,000.
- Town Council received an update on the **Mammoth Arts and Cultural Center** (MACC) given by Mammoth Lakes Foundation Executive Director Rich Boccia. The project is moving forward with recent approval by the PEDC for the environmental document and the Mammoth Lakes Foundation (MLF) continues to raise capital funds for the project. The MACC is a comprehensive project to create a campus which will make Mammoth Lakes one of the premier arts and culture destinations in the West. It includes the space and flexibility for adding facilities to support additional programs and services. The estimated capital cost for the project is \$24.55 million.



The B Street Theatre in Sacramento

- The State of California will be changing the date of its **primary election** and moving it from June to March starting in 2020. The Town consolidates its election with Mono County; therefore, the Town needs to change its election date starting in 2020. After discussion, Town Council voted to waive the reading and introduce by title only the ordinance changing the Town's election date from June to November.
- Town Council awarded a contract for the **Municipal Signage and Wayfinding Project** in the amount of \$497,870 to the lowest responsive bidder, Express Sign & Neon Company. The Municipal Wayfinding and Community Messaging Project ("Municipal Wayfinding Project") will implement a comprehensive, user-friendly, and attractive signage and wayfinding system in Mammoth Lakes. The Project will implement a number of goals and action items established in the Town's 2007 General Plan, as well as the accepted Neighborhood District Plans, the Destination Resort Community and Economic Development Strategy, and the Mobility Element. It will be coordinated with ongoing efforts related to Walk, Bike, Ride and with components of the Trail System Master Plan.
The Project will provide directional guidance to various public and private destinations, including parks, recreation opportunities, public parking facilities, etc. and includes a hierarchy of signage components (district monuments, vehicle signage, pedestrian signage, and parking and facility signage) to effectively guide visitors to their destinations.
- Town Council received an update on the Lower Main Street Project and authorized the Public Works Director to execute a Change Order to complete the project. Town Council selected alternative L-5 illustrated below. The frontage road access to the businesses on the south side will remain open, with the bus shelter placed opposite the Fun Shop.



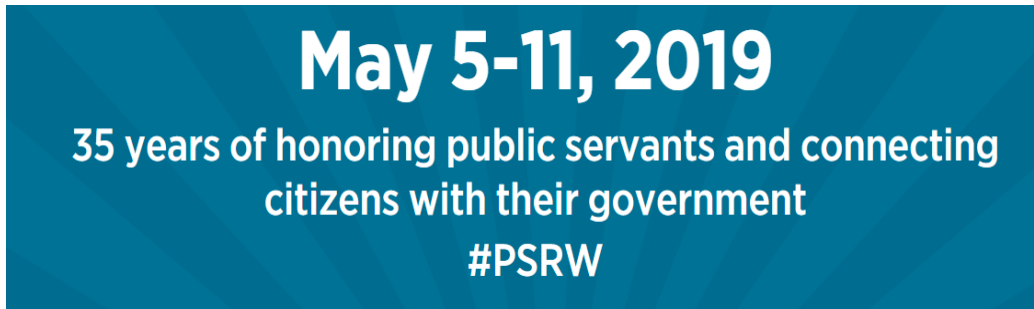
Sidewalks on the north side of Mountain Boulevard to Sierra Boulevard and the south side from Laurel Mountain Road to Manzanita Road will be completed this summer as part of the third phase of construction along Main Street. This work is a continuation of the contract awarded in late summer 2018. The first two phases were SR-203 North Main Street Sidewalk and Safety Project and Minaret Road Sidewalk and Safety Project which were completed last year.

Funding for the project in the amount of \$3.86 million was derived from the State Transportation Improvement Program (STIP) and the State of California State Highway Operation and Protection Program (SHOPP).

- Town Council considered an extension of Eastern Sierra Transit Authority (ESTA) service on **Old Mammoth Road** but after discussion, requested ESTA return with a plan for operations when school resumes.
- As part of the **Fiscal Year 2019-20 Budget Discussion**, Town Council received an update from staff on the Town's Restricted Funds and Obligations. Staff presented the initial revenue discussion with Town Council resulting in Total General Fund Revenue projected at \$23,035,160 for FY2019-20. The purpose of this presentation was to provide the opportunity for Town Council to review estimated fund balance in restricted funds outside of Gas Tax and Airport. This planned use of fund balance is an integral part our budget process.

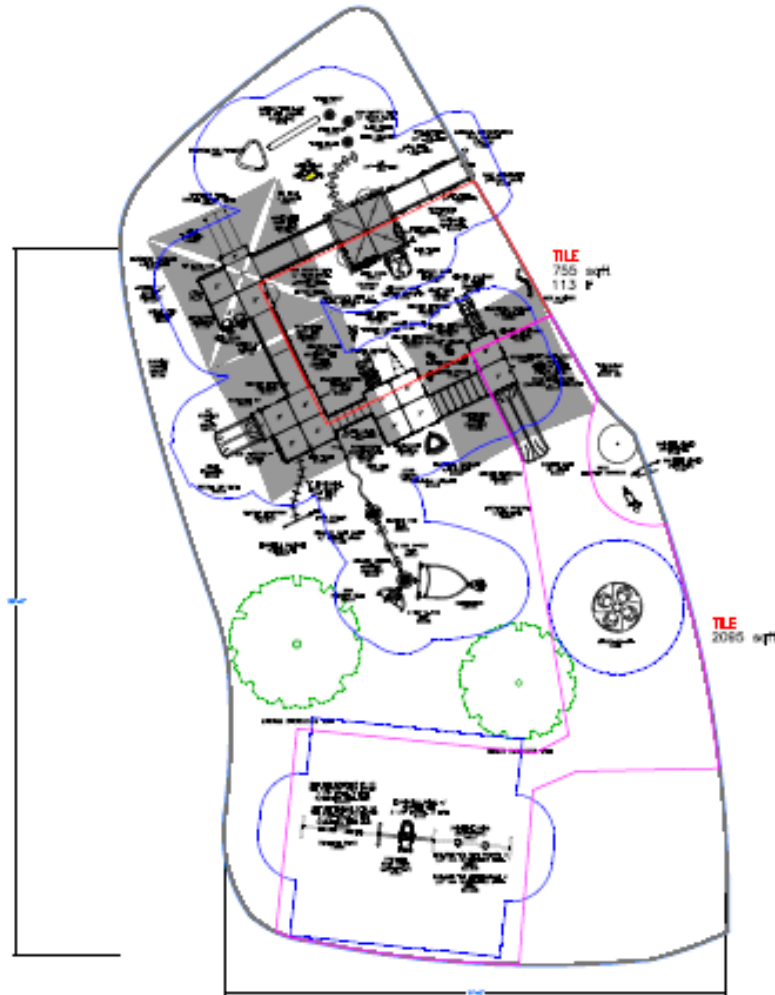
May 1, 2019 Town Council Action Highlights

- Town Council proudly proclaimed Public Service Recognition Week



- Town Council awarded a contract to PlayCore Wisconsin, Inc., d/b/a GameTime C/O Great Western Recreation, LLC in the amount of \$77,150.65 for the phase II Mammoth Creek Park Inclusive Playground Accessible Tile Project. Phase Two includes the installation of an additional 2,068 square feet of impact absorbent accessible tile surfacing. As the revised site plan and original design illustrates below, the additional tile will be installed adjacent to the phase one tile and extend past the sand pit and surround the Merry-Go-All feature, connecting with the enhanced swing set.

The project is consistent with one of the primary tenants of Inclusive Playground Design – accessibility. The additional tile will enable convenient access for all ages and abilities from the pathway in and around the playground. Once completed, the playground will have just under 3,000 square feet of accessible surfacing. The project is scheduled to be completed by June 30, 2019



- Town Council approved the resolution authorizing \$25,000 in special event support for the 2019 Mammoth Festival of Beers & Bluesapalooza event. The funding allocation is based on the Economic Development Strategy approved by the Town Council. The strategy identifies special events as one of the Town's economic development tools designed to meet the Town's goals and objectives in growing a number of revenue sources. Special events have consistently demonstrated the ability to enhance summer economic activity. The Mammoth Festival of Beers & Bluesapalooza event is a mainstay of summer events in Mammoth Lakes directly contributing to the economic vitality of the community. The 2019 event is scheduled from August 1-4.
- Town Council accepted the Mammoth Lakes Recreation Fiscal Year 2018/19 Measure U Special Project Funding and Fiscal Year 2019/20 Measure U, One-Time and Multi-Year Funding Recommendations. Mammoth Lakes Recreation (MLR) is a non-profit organization that is committed to preserving and enriching the quality of life for residents and visitors by ensuring the strategic use of Measures R, U, and additional funding sources to develop and support recreation, arts and culture, mobility, capital projects and special projects. MLR is the recommending body for Measure R and Measure U, and conducts the allocation process annually with funding recommendations presented to Town Council for review and acceptance. The funding application period opened on February 1 and closed on closed on February 28, 2019.

Mammoth Lakes Recreation - Measure U Funding Recommendations	
Program/Organization	Recommendation
<u>2018/2019 Special Projects</u>	
Eastern Sierra Conservation Corps	\$ 10,000.00
Southern Mono Historical Society	\$ 15,000.00
Special Project Funding Recommendation	\$ 25,000.00
<u>2019/2020 One-Year Funding Applications</u>	
Mammoth Lakes Repertory Theater	\$ 56,000.00
<u>2019/2020 Multi-Year Funding Applications</u>	
Eastern Sierra Interpretive Association	\$ 4,500.00
Forest Island Project	\$ 7,500.00
Friends of the Inyo	\$ 6,500.00
Southern Mono Historical Society	\$ 7,500.00
<u>Multi-Year Funded Programs</u>	
Chamber Music Unbound	\$ 25,000.00
Eastern Sierra Symphony	\$ 13,000.00
Mono Arts Council	\$ 21,000.00
Mammoth Lakes Library	\$ 5,000.00
Eastern Sierra Avalanche Center	\$ 8,000.00
Sierra Classic Theater	\$ 12,000.00
One-Year / Multi-Year Funding Recommendation	\$ 166,000.00

- Town Council approved the resolution authorizing the application for, and receipt of, SB2 Planning Grant Program Funds.
- Staff presented the TOT (Transient Occupancy Tax) Revenue Reconciliation for three years including Fiscal Years 2015-16 through 2017-18.
- Town Council adopted a resolution approving the FY2019-20 project list to be submitted to the California Transportation Commission (CTC) for funding from the Road Maintenance and Rehabilitation Account (RMRA) funds under Streets and Highways Code Section 2034. On April 28, 2017 the Governor signed into law SB1. SB1 invests \$5.4 billion annually over the next decade to fix California's transportation system. In order to be eligible for funding the Town is required to sustain a Maintenance of Effort (MOE) and may not supplant current efforts. Annually, prior to receiving funds, a proposed project list which contains the description and location, schedule for completion, and estimated useful life of the improvement must be adopted by resolution. The proposed project for FY19-20 is Phase 3 of the Meridian curb and gutter work. Revenues from SB1 for FY2019-20 are estimated at \$132,000. The recommended resolution identifies this project for SB1 funding.
- Town Council authorized the Town Manager to execute a Challenge Cost Share Agreement with the USDA, Forest Service, Pacific Southwest Region, Inyo National

Forest for Recreation Site Management. The U.S. Forest Service and Town of Mammoth Lakes have been working over the past several years to improve the overall recreation experience in the Lakes Basin for our residents and visitors of Mammoth Lakes. As a direct result of the high-volume of summer/fall visitors in the Lakes basin, one area of improvement identified from interagency collaboration were the day-use recreation facilities. Due to the financial and resource limitations of the Inyo National Forest, Mammoth Ranger District representatives approached the Town with the goal of establishing a day-use recreation facilities pilot program for the coming season. In general terms, the Town is responsible for cleaning and stocking the restroom facilities including the removal and disposal of trash and recycling. In addition, as part of the agreement, the Town is responsible for providing a vehicle for the employee to service the restroom facilities.

Staff is planning on providing approximately 150 days of service (weather dependent) each summer/fall, with a minimum 5-day a week service. Additional daily service will be scheduled based on visitation and use. Staff will also meet regularly with U.S. Forest Service personnel regarding the activities performed to ensure objectives are being met. As part of the Agreement, all day use recreation facility supplies will be provided by the U.S. Forest Service.

- Town Council approved by resolution the waiving of bidding requirements and awarding of a contract to purchase two (2) new loaders to Cashman Equipment in the amount of \$750,000 and the purchase of a (1) new blower to Kodiak America in the amount of \$430,000.
- Town Council received an update from staff on The Parcel. Highlights of the presentation are included below:

Parcel Pre-Development Process - Items outside of LWC Scope:

- The Town has acquired approximately 350 square feet of additional office space which serves as the Parcel headquarters. Staff is working to acquire furnishings for this room as well as IT equipment. The room is expected to be complete by May 6.
- The Town Council authorized additional staffing to support The Parcel development. Staff is fully engaged, the Associate Engineer started on March 11 and new Senior Planner will start May 6.
- The Parcel webpage has been updated to reflect the current status and will be updated on an ongoing basis.
- Staff identified a need for Spanish interpreting and translation services and is working to secure a contract with a local translator who has worked for several local agencies including Mono County and Mammoth Lakes Housing (MLH).
- Public outreach post cards with Parcel information are being designed and ordered. We anticipate a small batch will be ready for distribution next week.
- Staff is tracking contact information for developers interested in working on the ultimate development of The Parcel. We will use this list in addition to other resources when moving forward with development opportunities.
- Staff is also pursuing overall project “branding” and additional web and social media outreach opportunities.
- Staff is coordinating public interest interviews to be conducted May 7 and 8 by the LWC team.
- Staff and MLH drafted an “invitation to participate” letter containing basic Parcel information in both English and Spanish, which MLH delivered to 82 low income households on April 22.

- Staff is working with MLH to prepare and submit an application for SB2 funding. This funding is non-competitive and would result in \$160,000 in funding for The Parcel Conceptual Land Use Planning process.

LWC Conceptual Land Use Planning Contract:

Staff has begun working with LWC on the Conceptual Land Use Planning Process. Completed tasks include:

- Kickoff meeting held on April 4, 2019
- Draft internal and external communication strategies complete. Final expected to be completed on May 2.
- Draft Public Outreach Plan (POP) complete. Final expected to be completed on May 2.
- MLH engaged and invited to participate in bi-weekly calls.

Tasks in progress include:

- Data/documents for LWC analysis being compiled.
- Public interest interviews scheduled for the week of May 6. Staff is working to set up interviews which will be conducted by LWC staff.
- Bi-weekly calls with LWC will continue throughout the project.
- Town Council/PEDC meeting to receive information received during public interest interviews is being scheduled for June/July. Staff recommends scheduling on June 19, 2019, subject to Town Council/PEDC availability.

Project Schedule

April/May 2019	<ul style="list-style-type: none"> • Project kickoff: April 4 • Prepare Public Outreach Plan: draft complete • Prepare detailed schedule of meetings/events: June • Schedule public interest interviews: scheduling underway
May/June 2019	<ul style="list-style-type: none"> • Public interest interviews: <i>Tentative May 7 and 8</i> • Prepare public interest interview summary
June/July 2019	<ul style="list-style-type: none"> • Council/PEDC Workshop #1: <i>date requested – June 19</i> • Internal Team charrette • Prepare rough preliminary land use plan concepts
July/August 2019	<ul style="list-style-type: none"> • Rough preliminary concepts available to public • Public Charrette • Prepare preferred conceptual land use plan and narrative
September/October 2019	<ul style="list-style-type: none"> • Council/PEDC Workshop #2
October/November 2019	<ul style="list-style-type: none"> • Prepare final conceptual land use plan and narrative
November/December 2019	<ul style="list-style-type: none"> • Council/PEDC Workshop #3

2019-27 Draft Housing Element Public Review Period

The Housing Element is a state mandated document that is part of the General Plan and contains analysis, policies, and programs with the objective to preserve, improve and promote housing for all economic segments of the community.

The Town encourages the community to review the draft document to learn about and become engaged in the discussions about housing in our Town.

The public review and comment period for the draft Housing Element Update will be open from April 10 to May 10, 2019. We hope this document is useful in gaining a better understanding of the Town's housing needs, the process to update the Housing Element and ways to engage in the discussions regarding housing policies for the Town.

Review the document [here](#).

<https://www.townofmammothlakes.ca.gov/DocumentCenter/View/9140/Draft-Housing-Element-Update-4-5-19>

Please submit comments or questions to Kim Cooke, Assistant Planner, at kcooke@townofmammothlakes.ca.gov

Draft Safety Element Public Review Period

The Safety Element of the General Plan must be updated to meet the legal requirements set out by Senate Bill 1241 and the timing of this required update must be coordinated with the Housing Element update. Work on this project began in 2018 when the Town was awarded a Planning Assistance Grant by the Community Planning Assistance for Wildfire team (CPAW), to prepare goals and policies related to wildfire hazards that the Town could then incorporate into its Safety Element to address SB 1241 requirements.

The Town was also awarded an Adaptation Planning Grant funded through Senate Bill 1 (The Road Repair and Accountability Act of 2017) on December 15, 2017. The project has produced a Vulnerability Assessment and adaptation strategies for the Town of which will inform additional updates to the Safety Element of the General Plan to comply with Senate Bill 379 requirements.

The project partners include local stakeholders, Caltrans, and a Climate Change Action Team made up of local agencies and community representatives.

The public review and comment period for the draft Safety Element Updates will be open from April 10, 2019 to May 10, 2019.

Review draft Safety Element Updates [here](#).

<https://www.townofmammothlakes.ca.gov/DocumentCenter/View/9141/General-Plan-Safety-Element-Update-4-5-19>

Please submit comments or questions to Kim Cooke, Assistant Planner, at kcooke@townofmammothlakes.ca.gov

Fourth of July Parade Float Application is Open!

The parade float application is open! Please complete the online form and return with payment by June 20, 2019 to the Mammoth Lakes Chamber office located at 2520 Main Street, Mammoth Lakes, CA 93546 or by mail PO Box 3268, Mammoth Lakes, CA 93546. The 4th of July Parade is a great way to promote your business, organization, event or cause. Space is limited each year to the first 50 floats/groups to sign up. The participation fee is only \$35 for Chamber members and \$50 for non-Chamber members. All are invited to participate!

View the Parade Float Application:

<https://chambermaster.blob.core.windows.net/userfiles/UserFiles/chambers/2291/CMS/2019-4th-of-July-app.pdf>

Shady Rest Grooming Ends - MLTS Preparing For Summer!

Due to rising temperatures the Winter Grooming program at Shady Rest has finally come to an end for the 2018/19 season. The Mammoth Lakes Trail System was able to provide this public service all winter long thanks to a partnership between the Town of Mammoth Lakes and Inyo National Forest and funding from Measure R. We're thrilled to have been able to provide a great groomed experience for so many of you as a result. Thank you for all of your valuable feedback over the course of the winter and thanks to everyone whose hard work made this great winter season possible.

While there's still a lot of snow in the hills, a wide variety of plans for summer projects are in the works, including trail planning and the annual Trail Days sustainable stewardship events. And be on the look out for some very useful new upgrades to our website (mammothtrails.org) with Trail Status updates, weather links and information on MLTS Projects.

As always, the most current Summer Recreation Handout will be available on the www.mammothtrails.org home page.

Happy Trails!

Town Meetings & Events

Town Council

The next regular meeting of the Mammoth Lakes Town Council has been scheduled for **Wednesday, May 15, 2019** beginning at 4:00 p.m. in Suite Z with a tentative 2019/20 budget presentation. Visit the [Streaming Media Archive](#) to review the previous meeting minutes or view the webcast Town Council meeting.

Commission/Committee Meetings

May 14 Rescheduled Recreation Commission Meeting, Suite Z, **1:00PM**

June 12 Planning & Economic Development Commission Mtg., Ste. Z, 2:00PM

Notify Me!

Receive updates sent directly to your email or phone from the Town of Mammoth Lakes by subscribing to "Notify Me." Found on the left side of www.townofmammothlakes.ca.gov, stay current with Public Service Announcements, Emergency Alerts, Town e-News, Recreation This Week, No Burn Announcements, DNDP updates, bid postings, news flash, calendar items, and more! Make smart decisions, subscribe today.

Department Updates

PUBLIC WORKS NEWS...

Main Street Sidewalk Construction Project

This summer, the Town continues to invest in our “feet first” efforts, encompassing pedestrian connectivity and safety with multiple sidewalk construction projects. Construction for the south side of the Lower Main Street Sidewalk project began on April 15, 2019. The sidewalk, which is consistent with the design along the north side of Main Street, will extend from Manzanita Road to Laurel Mountain Road. Also included is a section on the north side from Sierra Blvd. to Mountain Blvd. Construction for all these projects is expected to last through the end of summer.

During construction, all business access will be maintained and kept open. However, much of the Frontage Road parking near the proposed sidewalk will be closed for a portion of the project. Business owners should keep an eye out for an informational meeting to be held prior to the start of construction.

The Town is excited to complete this project, the largest phase of the program that represents an investment of over \$8 million and includes (from west to east):

- Minaret Connector from 8050 to the Mammoth Brewing - substantially complete
- Utilities undergrounding from Mountain to Minaret - complete
- Upper Main Street Wall and Sidewalk from Mountain to Minaret - substantially complete
- Lower Main Street Sidewalk, north side from Post Office to Forest Trail - substantially complete; and,
- Lower Main Street Summer 2019 as described above.

For additional information about the Main Street Sidewalk Construction project, please contact Haislip Hayes at (760) 965-3652 or via email at hhayes@townofmammothlakes.ca.gov.

PARKS AND RECREATION NEWS...

- The [Whitmore Pool](#) is now open for lap swim! AM Lap Swim is held Monday through Friday from 6:30 to 8:30 am and afternoon Lap Swim is held on Tuesdays and Thursdays from 5:30 pm to 7:30 pm. Public swim will begin Saturday, June 15.
- Renovations continue at the community center throughout the month of May. Last week we hosted a community painting party. Thank you to all the volunteers who came out and helped us paint the interior of the community center! The before and after pictures are a testament to our fabulous volunteers. More improvements are on the way with new countertops and appliances in the kitchen as well as flooring throughout. Stay tuned for more updates!



- The 2019 Softball Managers Meeting is scheduled for Thursday, May 16 at 5:00 p.m. If you are interested in managing a Men's or Coed Softball team, please contact Lauren Plum for more information at lplum@townofmammothlakes.ca.gov or call (760) 965-3699. This meeting will provide an overview of our season, required paperwork, updated rules, tentative schedule and more!
- Little Sluggers T-Ball continues at the Mammoth Elementary School each Wednesday evening at 5:15 p.m. Aspiring young players are introduced to the sport of baseball culminating in a final game on June 5.
- Summer Camp Update!
 - Wave Rave Skate Camp – if you are on the waitlist please check your email and respond with a payment method ready by Monday, May 13 to claim your spot. We opened up 60+ spots...

MAMMOTH LAKES POLICE DEPARTMENT NEWS...

Dog Licenses Available June 1-30

Dog licenses for 2019/20 will be sold between June 1 - 30. You will need to provide proof of a current rabies vaccination and be a Mammoth Lakes resident. Licenses will be sold at the Mammoth Lakes Police Station at 58 Thompsons Way during normal business hours, Mon.-Thurs. from 8am to 5pm and Friday from 8am to 4pm. The cost of a license is \$20.00 for altered dogs and \$50.00 for unaltered dogs. A \$5.00 late fee will be assessed for any licenses purchased on or after July 1st. Stay tuned on a June date for our low cost vaccination & licensing clinic. We look forward to meeting you and your canine friend next month!

Summer Safety Tips!

The Police Department is currently designing a quick-reference flyer for "Summer Safety Tips" including such things as slowing down for wildlife, being a responsible driver and/or cyclist, securing dumpsters, keeping food out of vehicles, hiking safety and more. If you would like a copy of this flyer to offer in your place of business, please call us at 760-965-3700 or email: cackerman@townofmammothlakes.ca.gov.

HUMAN RESOURCE DEPARTMENT NEWS...

Work for the Town of Mammoth Lakes

As we continue to grow and expand our workforce, the Town is pushing recruitment efforts with a number of exciting temporary and year-round employment opportunities! The Town of Mammoth Lakes knows our employees are our most valuable assets, which is why we strive to attract and retain the best talent. If you're committed to public service and you want to be part of the changing face of local government, apply now! Visit our [career portal](#) for more information.

Public Service Announcements

Leash Your Dog – It's The Law

The Mammoth Lakes Police Department would like to remind citizens that the Town of Mammoth Lakes has several ordinances to keep their animals and the public safe. The Mammoth Lakes Police Department has responded to an increasing number of dog-related incidents and may issue citations for dog owners in violation of the following ordinances:

MLTO 6.12.010 License (Required) – *If you live within the Town of Mammoth Lakes limits the owner of any dog over the age of six months shall procure a town dog license and pay thereafter an annual license fee for each dog.*

MLTO 6.12.210 Dog at large - *It is unlawful for any person owning, harboring, or having the care, custody or possession of any dog within the town limits of Mammoth Lakes to allow such dog to run at large. All such dogs shall be kept securely fastened by a chain, rope or leash unless securely confined within private property legally controlled by the person in possession of the dog. Further, any dog off the premises of its owner, or the person charged with the care, custody or possession of the dog, shall be presumed to be at large unless it is securely fastened to a rope, chain or leash not exceeding six feet in length and is under the immediate physical control of a competent person.*

Pet ownership comes with the responsibility of humane care and management of their animal, along with a legal obligation as well. A dog owner is liable for a victim's injuries if their dog bites and injures the victim. These ordinances also apply at Town parks and facilities. Additional ordinances regulating the responsibilities of pet owners can be found in the Town of Mammoth Lakes Municipal Code (https://library.municode.com/ca/mammoth_lakes/codes/code_of_ordinances).

When To Make A Bear Call

DO NOT CALL:

- Bear walking through your property or neighborhood
- Bear in a tree

OPTIONAL NON-EMERGENCY - call Wildlife Expert Steve Searles at (760) 934-2327:

- Bear on porch or deck
- Bear in unoccupied vehicle
- Bear making regular visits to property or under deck or house

EMERGENCY - CALL 911:

- Bear inside any building or home
- Bear seen trying to open window or door of occupied dwelling
- Bear in confined space with human beings
- Bear apparently confronting human beings

Transient Occupancy Tax (TOT) Frequently Asked Questions

Some of the most frequently asked questions about legal rentals and Transient Occupancy Tax (TOT) are:

What is a transient rental?

A transient rental is any unit that is occupied for the purpose of sleeping, lodging, or similar reasons for a period of 30 consecutive days or less in exchange for a fee or similar consideration.

Can I rent my unit as a transient rental?

Only some zones within the Town of Mammoth Lakes permit transient rentals. The following zones permit transient rentals:

- RMF-2 (Residential Multi-family 2)
- CL (Commercial Lodging)
- CG Commercial General)
- R (Resort, including master plan areas)
- SP (Specific Plan, including North Village and Clearwater)

This list is intended as a guide only. Although the above zones permit transient use generally, other regulations, such as those found in master plans, CC&Rs, or project conditions of approval may prohibit transient rental within a particular development. Generally, transient rental of single family homes is prohibited. A zoning map can be found on the Town's website.

What is transient occupancy tax (TOT)?

Transient occupancy tax, or TOT, is a 13% tax that is charged "for the privilege of occupancy of any transient occupancy facility." The tax is required to be paid to the operator of the transient occupancy facility at the time the rent is paid. It is the operator's responsibility to remit the TOT to the Town.

Do I need to pay TOT?

If you are renting your unit as a transient rental, even if it is only for one weekend a year, you need to pay TOT. This includes single-family homes and other units that are not permitted to rent nightly, but may be doing so illegally. TOT shall be remitted for each night the unit is rented.

Do I need a business tax certificate?

Yes, if you are renting your unit on a transient basis.

Do I need a transient occupancy tax certificate?

Yes. You are required to purchase a transient occupancy certificate for each rental unit to post in your transient rental property. This is included as part of Schedule E or F in the business tax certificate application.

What is the difference between a business tax certificate and a transient occupancy tax certificate?

Business tax is an annual tax and is required for all business activity. The transient occupancy tax certificate is a one-time purchase that is non-transferable. This certificate is required to be posted in your transient rental unit.

Do I need a business tax certificate if all of my rentals are handled through a reservation company?

If all of your rentals are handled through a reservation company, most reservation companies will purchase the transient occupancy tax certificate and collect and remit the TOT to the Town. You may wish to check with your reservation company to confirm that this is being taken care of. If you rent your unit by owner in addition to renting with a property management company, you are also required to obtain a separate business tax certificate and transient occupancy tax certificate.

How do I apply for a business tax certificate?

The Town's website contains information regarding business tax certificates, including an application for a business tax certificate: <http://www.ci.mammoth-lakes.ca.us/index.aspx?NID=182>. Transient Rentals fall under schedule F for condominium rentals and schedule E for hotels, motels, lodges, and campgrounds. This application can be mailed back to the Town, or submitted in person. The total cost for one unit is \$118.00 (\$65.00 application fee, \$5.00 planning review fee, \$25.00 fee to rent one unit, \$23.00 TOT certificate fee). Additional costs apply for additional units. Business tax certificates are required on or before the first day business commences; penalties will apply for late filings. If you have additional questions regarding this process please contact the Finance Department at (760) 934-8989 ext. 273.

Do I have a business tax certificate?

To find out if you have a valid business tax certificate on file, please contact the Finance Department at (760) 934-8989 ext. 273 or your property management company.

What is illegal rental activity?

Illegal rental activity is any rental activity that is not consistent with the Town's Zoning Ordinance, or any rental activity that is not compliant with the Transient Occupancy Tax Ordinance. This can include transient rental of units located in zones that prohibit transient rentals. It can also include transient rentals in a zone where it is permitted, but when the TOT is not remitted to the Town.

How can I report illegal rental activity?

If you suspect illegal rental activity, you may submit an anonymous tip via the Town's TOT hotline at (760) 934-8989 ext. 275 or on the Town's website via the Transient Occupancy Tax information page. Please include any information that you have that would substantiate the claim, along with the property address and owner's name if you have it. You may also email tot@ci.mammoth-lakes.ca.us. Note that emails are not anonymous, however, staff will do its best to keep your information private.

Questions & Anonymous TOT Hotline

If you have questions about TOT enforcement, or if you would like to report suspicious activity or rental advertisements please contact our anonymous hotline. The Town will follow-up on any reports submitted. The Hot Line Number is (760) 934-8989 ext. 275 or email your information to: TOT@ci.mammoth-lakes.ca.us.

Register for CodeRED

Residents of Mono County can register their cell phones to receive emergency CodeRED (reverse 911) alerts from Mono County. This is a county public service available to all Mono County residents so please tell your friends and neighbors in Mono County that they can register for this service. CodeRED announcements are for personal notification and will not replace CERT CAHAN notification. Here is how to sign register/sign up using the INTERNET:

- Go to monosheriff.org
- Scroll down left side panel to CodeRED community notification system;
- Click on it and follow directions.

Town Outdoor Lighting Ordinance

In 2003, the Town adopted Exterior Lighting Ordinance 17.36.030 to eliminate light pollution and preserve views of our starry skies. The outdoor lighting ordinance was adopted to encourage residents to administer a lighting system that not only promotes public safety and night-time ambiance but to maximize energy conservation. To eliminate glare and light trespass into neighboring properties and roadways, the outdoor lighting fixtures on your property should be shielded and re-directed to shine downward or changed out to a lower wattage. More information about responsible lighting can be found at www.crlaction.org.